



Lubbock Area Square & Round Dance Federation

Lubbock , Texas

Request for Payment

Date: _____

Mail To:



- _____ Federation Expense
- _____ Festival Expense
- _____ State Festival Expense
- _____ Building Expense

1		\$		▪	
2		\$		▪	
		\$		▪	
3		\$		▪	
4		\$		▪	
5		\$		▪	
6		\$		▪	
7		\$		▪	
8		\$		▪	
		\$		▪	
	Pay Directly to Vendor	Total		▪	

_____ Pay to Officer or Chairman

- 1 Sign each receipt and attach to back of this request.
- 2 Make request for payment promptly after each activity.
- 3 If expenses of two activities are combined please indicate which expense applies to what activity.

Signature: _____

Office or Title: _____

Address: _____

City & Zip: _____

Phone Number: _____

Check No.: _____

Check Date: _____